

SAP Business Workflow – Concepts, Inbox and Template Usage

Product Group	:
Solution	: SAP NetWeaver
Sub-solution	:
Component	:
Delivery Methods	: Classroom
Level	:Associate
Exam	: Basic Processes & Foundation
Sample Questions	: PDF Link
Cut Score	:
Duration	: 2 days
Languages	: English

Topic Areas

Please see below the list of topics that will be covered within this certification and the courses that cover them:

Prerequisites

Essential

- Fundamental experience using SAP systems Recommended
- SAPTEC Fundamentals of SAP Web AS
- [SAP01](#) SAP Overview

Course based on software release

SAP ERP Central Component 6.0

Content

- Workflow terminology
- Use of workflow and workflow templates
 - Basic Customizing settings in the SAP Business Workflow system
- Inboxes:
 - o Possible inboxes for work items
 - o Defining substitutes
 - o Processing work items
- Architecture:
 - o Workflow components
 - o Activating templates
- Determining agents using Organizational Management
 - o Terminology
 - o Structure of organizational units, positions, and jobs
- Reporting